



Property Management Solutions You Can Trust

Call Us Today! 937-548-5750



LeisRealty.com LIKE US ON FACEBOOK



535 E. Main St. Greenville, OH 45331 (Corner of E. Main St. & Grant) 937-548-5750 Ext. 215

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## RENTAL APPLICATION

Please provide all of the information requested below. **Incomplete information can delay the Processing of your application. PLEASE PRINT CLEARLY & have payment with application.**

**APPLICANT(s) \$35.00 Per 18 & up applicant – Exact cash or money order. NO checks or card.**

|                  |        |                  |        |
|------------------|--------|------------------|--------|
| Name:            |        | Co-Applicant:    |        |
| Current Address: |        | Current Address: |        |
| DOB:             | SS#:   | DOB:             | SS#:   |
| Phone:           | Home:  | Phone:           | Home:  |
| Email:           |        | Email:           |        |
| Drivers License# | State: | Drivers License# | State: |

### ADDITIONAL OCCUPANTS

| Name | Age: | Relationship: | Name: | Age: | Relationship: |
|------|------|---------------|-------|------|---------------|
| 1)   |      |               | 3)    |      |               |
| 2)   |      |               | 4)    |      |               |

### EMPLOYMENT HISTORY

|                   |                 |                        |                 |
|-------------------|-----------------|------------------------|-----------------|
| Current Employer: |                 | Co-Applicant Employer: |                 |
| Address:          |                 | Address:               |                 |
| City, State, Zip: |                 | City, State, Zip:      |                 |
| Phone:            |                 | Phone:                 |                 |
| Supervisor:       |                 | Supervisor:            |                 |
| Supervisor Email: |                 | Supervisor Email:      |                 |
| Position:         | Dates Employed: | Position:              | Dates Employed: |
| Hours:            | Pay rate \$:    | Hours:                 | Pay rate\$:     |

### RENTAL HISTORY

|                                    |                      |     |
|------------------------------------|----------------------|-----|
| <b>Present Address:</b>            | Date From:           | To: |
| Do you rent or own?:               | Amount Paid Monthly: |     |
| Reason for leaving:                |                      |     |
| Landlord or Mortgage Company Name: |                      |     |
| Phone:                             | Landlord Email:      |     |
| <b>Previous Address:</b>           | Date From:           | To: |
| Did you rent or own?:              | Amount Pd Monthly:   |     |
| Reason for leaving:                |                      |     |
| Landlord or Mortgage Company Name: |                      |     |
| Phone:                             |                      |     |

**PROPERTY ADDRESS APPLYING FOR:**

**EMERGENCY CONTACT SHOULD BE SOMEONE OTHER THAN APPLICANT OR CO-APPLICANT**

| <b>EMERGENCY CONTACT #1</b>   | <b>EMERGENCY CONTACT #2</b>   |
|-------------------------------|-------------------------------|
| Name:                         | Name:                         |
| Address:                      | Address:                      |
| City, State, Zip:             | City, State, Zip:             |
| Relationship:                 | Relationship:                 |
| Phone:                        | Phone:                        |
|                               |                               |
| <b>APPLICANT VEHICLE INFO</b> | <b>APPLICANT VEHICLE INFO</b> |
| Make:                         | Make:                         |
| Model:                        | Model:                        |
| Year:                         | Year:                         |
| Color:                        | Color:                        |
| Plate #:                      | Plate #:                      |

This notice is to inform you that all of the following CHECKED items will be considered to determine your eligibility for residency.

- Social Security validation, including verification of matching birthdates
- Previous or alternate names
- Previous addresses
- Criminal records, including bankruptcies, liens, judgments and evictions
- Verification of current employment
- Verification of previous rental history or reference
- satisfactory level of credit worthiness based on your credit report and FICO score

Derogatory information found while researching any of these items may result in denial of your application, or the requirement of an increased deposit, qualified guarantor, last month's rent, increased monthly rent, and/or other measures to secure your residency.

The information on this application is true and correct to the best of my knowledge. I hereby authorize **Leis Realty Co.** or agents to verify the above information and obtain consumer or investigative credit report, criminal background report, and/or eviction records.

I understand that the \$ **35** fee per applicant over 18 years of age for verifying this rental application is not a deposit, will not be applied to any rent, or refunded even if the application to rent is declined. Exact amount of cash or a money order. NO check or card.

**ALL APPLICANTS MUST SIGN BELOW:**

|                   |              |
|-------------------|--------------|
| <b>Signature:</b> | <b>Date:</b> |
| _____             | _____        |
| <b>Signature:</b> | <b>Date:</b> |
| _____             | _____        |

**FOR OFFICE USE ONLY:**

Note: advise the applicant to authorize employees, bank, and landlords to release all relevant information.

Remarks: \_\_\_\_\_

Move in date: \_\_\_\_\_ Time: \_\_\_\_\_ Unit: \_\_\_\_\_ Unit Type: \_\_\_\_\_ Rent \$ \_\_\_\_\_

Disclaimer: \_\_\_\_\_